



Creative-In-Residence

Guidelines for September 2022-December 2022

In June 2018, the New Haven Free Public Library opened **Ives Squared**, a new space designed for adults (ages 18+) to explore, create, innovate, and connect. Located in Ives Main Library at 133 Elm Street along the New Haven Green, Ives Squared strives to inspire and contribute to the vibrant civic and innovative culture of the New Haven community by sparking new ideas and spontaneous opportunities, learning new skills, and networking with mentors and peers.

As part of the launch Ives Squared, two residency appointments were created—the Entrepreneur in Residence, and the Creative in Residence. The seventh wave of Entrepreneur-In-Residence and Creative-In-Residence appointments will run for 4 months, from September 2022-December 2022.

The Creative-In-Residence (CIR) aims to connect local creatives, artists, and makers with the New Haven community and especially library users. This residency offers the opportunity for an individual to explore, create, innovate, and connect through programming. The ideal CIR is a person who serves as a resource for the creative and maker communities of New Haven by:

- Sharing skills and knowledge through workshops and classes
- Experimenting with a new idea in a public context
- Creating and implementing a collective community project
- Bringing in more members of the community who are interested in exploring creative ideas and projects, including potential applicants to Make to Sell.
- Consistently working to market the relevance of the Ives Squared space and the Tinkerlab as a helpful resource, as well as a place to foster the innovative talent of the city of New Haven.

Ives Squared

Ives Squared includes three distinct but interconnected spaces. These are:

The Tinker Lab:

The Tinker Lab supplies the training and tools for experimentation and an introduction to the world of creating and making, an essential element of 21st century learning. The Tinker Lab is equipped with two MakerBot Replicator+ 3D printers, a Prusa 3D printer, an Epilog Zing 60-Watt laser cutter, a Roland Cam GS vinyl cutter, a Carvey CNC (computer numerical control) router, a Cricut machine and related materials, a vacuum former, sewing machines, virtual reality headsets, 3 PC and 3 Mac desktops loaded with Adobe Creative Suite, Rhinoceros and Office 365. There is a common working table, a cutting table and seating throughout as well as a collection of the latest publications.

The Switchboard:

The Switchboard is the welcoming front door for individuals to connect their interests to opportunity, services, databases, and resources inside and outside the Library, and a physical place for librarians to sit in order to offer answers to questions and assistance to patrons in the Exchange or Tinker Lab space, including but not limited to assistance with machines and information on programs, etc.

The Exchange:

The Exchange offers an entrepreneurial and social space for collaboration and co-working around business and nonprofit topics and issues in the community of New Haven. Characterized by flexible, modular seating and tables, writeable and magnetic walls for brainstorming and areas for flexible technology use, the space includes tech-enabled teaching tools such as a SMART board, five PC and five Mac laptops, as well as a host of the latest business publications.

Café in Ives Squared:

The café provides the setting for meaningful conversations in a warm and neighborly environment – and is available to library customers throughout the library opening hours – with varied seating options including seasonal outside patio tables overlooking the green. The menu includes baked goods, sandwiches, and brewed beverages.

The Creative-In-Residence

About the Creative-In-Residence

The Creative In-Residence should be a person who has a passion for tinkering, creating and sharing. They are well-versed in New Haven’s creative resources and able to help program participants find the resources available to them beyond the library walls. They will be an authority in their craft and have both a willingness and an ability to impart knowledge to others – encompassing both library customers and library staff. They will enjoy working with a diverse population and be able to effectively communicate and interact with the New Haven community – actively applying social networks to increase awareness of the CIR activities, Ives Squared and the library. They will work closely with the Ives Squared staff to provide patrons an experience that is distinctive and buzz-worthy -- making Ives Squared a destination for innovation and collaboration.

The CIR will present two to three programs a month for the duration of the residency on a creative subject, either with invited speakers or on their own. Also, the CIR will offer weekly office hours (4h a week) as an on-hand resource virtually or in person to answer the public’s various questions related to creativity and innovation, or to offer them personal advice or assistance with their ventures.

Compensation

If selected as the Creative-In-Residence, you will receive a stipend of \$2000 a month. Funds are also available for mutually-agreed-to materials (if requested within a reasonable amount of time ahead-of-time to Ives Squared Staff) to support the programs conducted by the CIR, such as speaker fees, project supplies or other necessities.

Eligibility

To be considered for the Creative In-Residence program, you must be able to meet these criteria*:

- Have demonstrated experience as a maker or creative
- Be able to make a 4-month commitment
- Host virtually, in-person or a hybrid model of 2-3 creative-focused programs per month.
- Host virtually or in-person Office Hours for two 2-hour periods of 30 minute appointments per week.
- Be able to incorporate the Tinker Lab equipment, including creative design software, into your work with the library – or provide a compelling case for recent technology that could be shared with library staff and customers.
- Can transport any needed materials to and from the library for in-person events.
- Be consistent, organized, and punctual in regard to supplying needed information to Ives Squared Staff in a timely manner, including finalized details on programs, speakers, necessary event funding, and other such matters.
- Be available during the library’s regular hours of operation, including evenings and/or Saturdays contingent on the project and target audience, either in person or virtually.
- Have outstanding customer service skills including experience working with a diverse community.

**Terms are open to negotiation contingent on the applicant’s background, skills, and project proposal*

Input from Library Users

Based on feedback from participants in past library maker programs and other existing maker resources available in the New Haven area, we anticipate that the participants in Ives Squared maker programs will have an interest in the following:

- Hands on learning: Users are eager jump right in and start tinkering with recent technology or tools
- Practical applications: Users want to learn how a recent technology, like a laser cutter, can help them in their business ventures or everyday lives
- One-on-one guidance: These users want the option to meet with an expert and receive personalized input in the development of their creative projects, guidance in overcoming specific challenges and identification of pitfalls to avoid in the future with their designs.

Timeline

Application Deadline: July 30, 2022

Residency: September 1, 2022- December 31, 2022

Application and Selection Process

Applications are reviewed by a panel of members from the New Haven Free Public Library and the New Haven community. Panelists will be recused from selection when they have a professional or personal relationship with the applicant that presents a conflict of interest.

During review of applications, panelists will consider the following:

- Relevant experience
- Creativity and feasibility of proposal
- Appropriateness of proposal for Ives Squared and public community
- Proposal reflects and acknowledges the diversity of the community and provides opportunity for community enrichment or engagement
- Quality and completeness of application

As a public institution of the City of New Haven, the New Haven Free Public Library and the panelists reserve the right to select individuals and proposals appropriate for public space that is open and accessible to all.

Submission

To apply to the Creative-In-Residence program, the following materials must be submitted.

1. Online Application
2. Resume or C.V. for main applicant and any additional partners as appropriate
3. Contact information for at least three professional references

You can find the online application by scanning the QR Code below:

